

IMPERIAL UNIFIED SCHOOL DISTRICT

INTERVENTION COUNSELOR

Brief Description of Position:

Under the immediate direction of the school site principals and working directly with the assistant principal, where applicable, assumes delegated responsibility for coordination and implementation of direct supplemental counseling services to identified multi-funded students. Provides pupils and parents with counseling which assists pupils in making appropriate decisions relative to their school programs, responsibilities, opportunities, and relationships and which assists in the development of positive self-concepts, awareness of the world of work and understanding of their abilities and interests as they relate to school achievement and choices of future occupations. Multi-funded counseling services will supplement regular District counseling services.

Major Duties and Responsibilities

1. Provide comprehensive supplementary counseling services to all identified multi-funded students including individualized and group counseling when necessary.
2. Coordinate and provide supplemental orientation services to all new immigrant students and their parents.
3. Plan and implement work study programs for eligible migrant students and will work cooperatively with employers to identify, supervise, evaluate and maintain a progress reporting system on work study projects for each interested migrant student.
4. Provide career and vocational information to the multi-funded students.
5. Assist in the scheduling of classes and extracurricular activities corresponding to diagnosed needs, aptitudes and interests.
6. Assure that eligible project students be given an opportunity to apply for financial assistance at post-secondary institutions and will assist in the filing of applications.
7. Provide in-service support for sensitizing school staff to the educational and personal problems of the multi-funded student.
8. Counsel multi-funded students and their parents on matters relating to the pupil's adjustment to school and participate in parent-teacher conferences, when needed.
9. Participate at scheduled Migrant Parent Advisory Council and Bilingual Advisory Committee meetings, and provide support to increase parent participation.
10. Provide parent training as needed.
11. Provide follow-up to students re-designated from L.E.P. to F.E.P.
12. Identify eligible Title I at-risk 6th- 9th grade students.
13. Coordinate counseling and educational services to facilitate high school success.
14. Other duties as assigned

Supervision Exercised or Received:

Under the immediate direction of the site Principal and the general direction of the Coordinator of State and Federal Projects.

Minimum Qualifications

Credential: General Pupil Personnel; or Standard Designated Services in Pupil Personnel Services.

Education: Bachelor's degree, including all courses needed to meet credential requirements.

Experience: Successful experience in the field of education, secondary counseling or school social work is desirable. Knowledge and sympathetic understanding of the history and culture of minorities and migratory families. Must demonstrate the ability to listen, speak, write and read in English and Spanish.

Personal Qualities: Appearance, grooming and personality which establishes desirable example for pupils. Ability to meet district standards for physical and mental health. Better than average recommendations from supervisors or other supervisors or other professionals who have observed the personal characteristics, scholastics attainment, and performance of the teachers, Must possess mature judgment and ability to exercise individual initiative. Must be able to develop rapport with parents and pupils. Must also be able to tolerate daily stressful emotional situations responsibly.

Employee Signature

Date

May 20, 2011(board approval 5/19/11)