

## **MECHANIC II**

CL:26

### **DEFINITION**

Under general supervision, performs skilled mechanical repair and maintenance on large school buses (diesel and gasoline), vehicles, and other equipment; Performs automotive electrical and welding work; Does tune-ups and servicing, body repair, and painting. In the absence of the Transportation Supervisor and the Bus Mechanic/Dispatcher, assumes responsibilities of those positions.

### **DUTIES**

Determines mechanical defects on school buses, trucks, vans, automobiles, and other mechanical equipment, and makes necessary repairs, such as overhauls, tune-ups, grinding valves, adjusting and repairing transmissions, replacing and adjusting bearings, adjusting ignitions and carburetors, and relining and adjusting brakes; Repairs suspension systems; Carries out a program of preventative maintenance and repair work on a variety of electric motors, automotive accessories, and related equipment; Uses a variety of machines and equipment necessary for performance of duties; Contacts parts dealers and orders needed parts and supplies; Makes emergency road calls; Keeps simple records; Makes body and fender repairs and does painting; Performs arc and gas welding; Maintains shop in clean and orderly condition; May be assigned to drive a school bus on an as needed basis; Performs other duties reasonably related to the job class.

### **MINIMUM QUALIFICATIONS**

**KNOWLEDGE:** Good knowledge and skill in the principles of internal combustion engines; Methods, tools, materials, and equipment used in the maintenance and repair of mechanical equipment; Provisions of the California Motor Vehicle Code applicable to the operation of vehicles in the transportation of school children.

**ABILITY:** Determine mechanical defects and make necessary repairs including overhauls; Use standard shop tools and equipment; Follow oral and written directions; Observe safety practices; Keep time and material records; Determine and order necessary parts and materials; Effectively direct the work of others.

**EXPERIENCE:** The skills, knowledge, and abilities listed above would typically be acquired through attaining three years of responsible journeyman

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experience in general automotive mechanical overhaul, repair, and service work, including some diesel and welding experience.

EDUCATION: High school diploma or equivalent.

OTHER: A valid California motor vehicle operator's license; Either possess a valid California school bus driver's license or obtain it within six months of employment, otherwise, employment in this district may be terminated.

**NORMAL TERMS OF SERVICE**

Eight hours per work day, twelve months per year.

**IMMEDIATE SUPERVISOR(S)**

Transportation Supervisor  
Bus Mechanic/Dispatcher

**REPORTING SUPERVISOR**

Transportation Supervisor

**REVIEWING OFFICER**

Transportation Supervisor